



Hong Kong Institute of Value Management Limited

Checklist *for* Application for VM Facilitator Listing

Submission Packet (a hardcopy or a single 'pdf' file) shall include:

- 1. Completed Application Form
- 2. Photocopy of academic and professional qualifications
- 3. Photocopy of diplomas or certificates of VM training (e.g. SAVE Module I / II)
- 4. Full VM Study / Workshop Report (Confidential information can be hidden as appropriate)
- 5. Other Report illustrating VM methodology (Confidential information can be hidden as appropriate)

and application Fee at: \$2,500.00 for List A Facilitator

\$1,000.00 for List B Facilitator

(Payable to Hong Kong Institute of Value Management Limited)

The Packet can be submitted:

- By post to:
Hong Kong Institute of Value Management Ltd.
P.O. Box No. 1358, G.P.O., Hong Kong
- By email to:
training@hkivm.org



Hong Kong Institute of Value Management Limited

VM Facilitator Listing Application Form

Please
Affix
Photo

Class of Application: List A or List B

Name of Applicant: _____

HKIVM membership no.: _____ [Note: Applicant must be a full member of the HKIVM]

Mailing address: _____

Phone: _____ Fax: _____ E-mail address: _____

I. VM Workshops Facilitation

Total Number of workshops: _____

Total Number of days: _____

Date	Workshop Title	(Days)	Applicant's Role		Name of Lead Facilitator if not the Applicant
			Lead Facilitator	Co-Facilitator	
	TOTAL				

II. Academic, Professional and VM Qualifications

A. Academic:

Institution	Course and Duration	Academic Award	Date Awarded

B. Professional:

Institution	Discipline, if applicable	Membership Class	Date Awarded

C. VM Training (including continuing education):

Institution	Course and Duration	Trainer	Location	Date Awarded

Note: Please use separate sheet if the space is insufficient.

I declare that the information submitted is true, accurate and complete and will provide supplementary documents if required by the Council.

Signature

Date